

SPECIAL MEETINGS

CLOSED SESSION - 7:00 P.M.

- A. Conference with Real Property Negotiator Scoles pursuant to Government Code Section 54956.8 concerning price, terms and conditions, One Parcel: APN 045-014-060.
- B. Conference with Labor Negotiator, Greg Scoles, pursuant to Government Code Section 54957.6: BPOA; MMCEA, AFSCME, Unrepresented Management

Councilmembers present: Feierbach, Braunstein, Wozniak, Lieberman City Manager Scoles, Interim City Attorney Kane, Community Development Director de Melo, Police Chief Mattei, Finance Director Fil, Human Resources Director Dino. Councilmember Warden was absent and City Clerk Cook was excused from attending.

ADJOURNMENT at this time being 7:50 P.M.

Terri Cook
Belmont City Clerk

This meeting was not tape recorded or videotaped

**REGULAR MEETING –
CALL TO ORDER 7:55 P.M.**

ROLL CALL

COUNCILMEMBERS PRESENT: Feierbach, Lieberman, Wozniak, Braunstein

COUNCILMEMBERS ABSENT: Warden

Staff Present: City Manager Scoles, Interim City Attorney Kane, Finance Director Fil, Human Resources Director Dino, Police Chief Mattei, Community Development Director de Melo, Deputy Finance Director Lazarri, Police Captain Desmidt, City Treasurer Violet, City Clerk Cook

PLEDGE OF ALLEGIANCE

Led by Interim City Attorney Kane

REPORT FROM CLOSED SESSION

Interim City Attorney Kane stated that direction was given but no action taken during the Closed Sessions held previously.

SPECIAL PRESENTATIONS

**Proclamation to Nesbit Elementary Teacher Marey Richins for receiving San Mateo County
Bike Commuter of the Year Award**

Mayor Feierbach read the Proclamation.

Christine Maley-Grubl, Commute.org, presented an award from the San Mateo County Bicycle Coalition for Ms. Richins' efforts.

Councilmember Wozniak noted that this accomplishment promotes sustainability and good health.

PUBLIC COMMENTS AND ANNOUNCEMENTS

Ellie Anderson, Youth Librarian, described the Summer Reading Program and other activities at the Belmont Library.

CONSENT CALENDAR

Approval of Minutes of Special Meeting (Goal Setting Workshop) of April 23, 2011 and Special and Regular Meeting of April 26, 2011

Acceptance of Informational Report for the U.S. Highway 101 Pedestrian/Bicycle Bridge Project, City Contract Number 433

Acceptance of Informational Report on the Proposed In-House Slurry Seal Program

Acceptance of Waive Full Reading of Ordinances

Adoption of Ordinance 1056 Repealing Muni Code Chapter 22 Article VI, Political Signs

Approval of Resolution 10371 Approving an Engineering and Traffic Survey (ETS) and Establishing Speed Limits on Various Roadways within the City of Belmont

ACTION: On a motion by Councilmember Wozniak, seconded by Councilmember Braunstein, the Consent Agenda was unanimously approved by a show of hands (4-0, Warden absent).

RECESS: **8:05 P.M.** (to consider the Belmont Fire Protection District agenda)

RECONVENE: **9:10 P.M.**

COUNCIL MEMBER COMMENTS AND ANNOUNCEMENTS

Mayor Feierbach announced that the City Council will hold a Study Session on May 31st to address a variety of topics, including ordinances proposed by the Green Advisory Committee.

NEW BUSINESS

Introduction of Fiscal Year 2012 Budget

Finance Director Fil stated that proposed budget is the City of Belmont's first stable budget in five years. He noted that it addresses the City Council's objectives of public safety, economic development, sustainability, and raising the General Fund balance. He explained that a modest corrective effort will be needed to meet these objectives.

Assistant Finance Director Lazzari explained that revenues have increased and are projected to continue to rise. She noted that a reduction in expenses has helped, but that threats from the State are still a concern. She reviewed budget policies, and outlined revenue and expenditure sources. She outlined the Capital Improvement Program, and provided an overview of the department initiatives and Council priorities. She explained that the General Fund subsidy to the Parks and Recreation Department has decreased as a result of increases in revenue for that department. She also explained

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that a five percent fee increase will be needed for development services. She stated that the Budget assumes ongoing employee furlough concessions, and that the Finance Commission will be reviewing and providing input on the Budget.

In response to Council questions, Finance Director Fil explained that the proposed budget for the new fire department is a placeholder, and costs will be itemized in the future. He noted there is a potential for sharing personnel, and explained that fire will affect other departments. He stated that records storage will be an issue.

Councilmember Wozniak expressed her desire to free up money to address sustainability issues.

Mayor Feierbach expressed her desire for improvements to the lobby of the Senior Center. Parks and Recreation Director Gervais explained that painting and carpeting is included in the budget, and furniture donations were being sought.

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Discussion Regarding the City Attorney Selection Process

Human Resources Director Dino stated that direction is needed for the process of selecting City Attorney candidates for the City Council to interview. She outlined options, and noted that 17 candidates meet the minimum qualifications. She explained that legal expertise is needed to assess qualifications, and direct input is needed from the City Council regarding potential applicants. She noted that an ad hoc committee of the City Council was used for the City Manager recruitment process. She clarified that all members of the City Council would interview final candidates.

In response to Councilmember Wozniak's inquiry, Interim City Attorney Kane explained that the City Council could set the limit on the dollar amount or number of hours for her services in this process. Human Resources Director Dino stated that it is likely only three to four hours of Interim City Attorney Kane's time would be needed.

Councilmember Wozniak concurred with the recommendation to use Interim City Attorney Kane. She expressed her desire to find a city attorney with planning and property law background, but that someone with the best fit with the organization is the most important.

Councilmember Wozniak and Mayor Feierbach expressed interest in serving on the ad hoc committee for this process. Council concurred to appoint them.

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmember Wozniak stated that the San Mateo Rail Committee will now be holding its meetings in public. She noted that she was not attending in the past because they were not public, but she will begin to attend now that they are.

Councilmember Lieberman stated that cost allocations for Stage 2 and other components of the capital project were discussed at the recent SBSA (South Bayside System Authority) meeting. He explained that Belmont does not use the portion of the pipe included in that part of the project, and there was discussion regarding how to allocate the charges. He clarified that since all members of the Authority benefit, it was determined that all will share the cost.

Councilmember Lieberman also reported on a recent Ambulance JPA meeting. He explained that the budget contains solid reserves which may be reallocated to other projects, or refunded to the member cities. He stated that at the recent Belmont-San Carlos Fire Commission meeting there was a split vote on the budget, which was not split by city. He explained his concerns regarding the proposal to draw down reserves to zero, as additional funding may be needed from each city as the dissolution date draws closer.

Councilmember Braunstein explained that staff is still trying to schedule a City-School District 2+2 meeting.

Mayor Feierbach outlined a recent Senior Advisory Board meeting. She noted there is much activity going on at the Senior Center, and she commended staff for its efforts in providing quality programs.

Councilmember Wozniak stated that a mandatory commuter pretax program was discussed at a recent C/CAG meeting which will likely be implemented county-wide. She commented regarding the recent retirement of Fire Chief Fry.

Councilmember Lieberman noted that three new Finance Commissioners were recently appointed.

Verbal Report from City Manager

City Manager Scoles provided an update from the recent LAFCO meeting. He noted that it did not recommend any changes regarding the HIA (Harbor Industrial Area), and that it should remain within the City of Belmont's sphere of influence. He noted that they also discussed the property above Carlmont High School and recommended moving it into Belmont's sphere of influence. He stated that hazmat services were also discussed.

City Manager Scoles stated that staff participated recently in an Emergency Operations Center exercise. He also noted that the Ralston Avenue curb ramp replacement project is underway, and work will begin soon on the O'Neill and Sixth Avenue street repair, as bids were recently received.

ADJOURNMENT at this time, being 10:00 P.M.

Terri Cook
City Clerk

Meeting Tape Recorded and Videotaped
Audio Recording 790